

## **Minutes of Regular Meeting of June 28, 2016**

**One Twin Pines Lane, and Hotel Vintage, 1100 5th Ave., Seattle, WA** (Teleconference location of Councilmember Stone)

### **CALL TO ORDER 7:00 P.M.**

### **ROLL CALL**

COUNCILMEMBERS PRESENT: Hurt, Lieberman, Stone (via teleconference), Reed

COUNCILMEMBERS ABSENT: Kim

### **PLEDGE OF ALLEGIANCE**

Led by City Treasurer Violet.

### **PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA**

**Perry Kennan**, Belmont resident, spoke regarding article in the newspaper about infrastructure. He renewed his request to put roads on the agenda for discussion.

**Mary Morrissey Parden**, Belmont Chamber of Commerce, commented regarding the upcoming Leadership Program sponsored by several peninsula cities.

### **COUNCILMEMBER ANNOUNCEMENTS**

Councilmember Hurt announced the third of seven free concerts in Twin Pines Park. She also noted the availability of the HIP (Human Investment Project) Housing Annual Report.

Councilmember Stone noted that he is a graduate of the leadership program as announced by Mary Morrissey Parden. He commented on a Family Fun Day in the City of Burlingame. He thanked Novartis Company for its additional work at Barrett. He noted the new City of Belmont Facebook page.

Mayor Reed noted that the next regularly scheduled Council meeting will not be until July 26, as the July 12 meeting is cancelled.

### **COMMENTS REGARDING CONSENT CALENDAR**

**Perry Kennan**, Belmont resident, spoke regarding the unfunded pensions and side fund as outlined in the monthly Treasurer's Report.

### **ITEMS APPROVED ON CONSENT CALENDAR**

**Approval of** Minutes of Regular Belmont Fire Protection District Meeting of June 14, 2016

**Motion to Receive** Monthly Financial Reports

**Ordinance 2016-1105** Amending Belmont City Code Regarding Noise Regulations

**Resolution 2016-064** approving a non-binding term sheet with Belmont Firehouse Square, LLC for the future purchase, sale, and development of Firehouse Square; amending the existing Exclusive Negotiating Agreement with Belmont Firehouse Square, LLC; and finding that these

approvals are exempt from the California Environmental Quality Act

**Resolution 2016-065** authorizing a Service Agreement Amendment with the Metropolitan Planning Group for Planning Services

**Resolution 2016-066** authorizing the City Manager to execute and record the agreements required by the Development Agreement between the City of Belmont and Crystal Springs Upland School (CSUS) for the Project, and other related agreements necessary to implement the Development Agreement

**Resolution 2016-067** authorizing a Service Agreement Amendment with CSG Consultants, Inc. for an amount not to exceed \$15,750 to continue to provide Project Management Services for the 2035 General Plan (GP) Update and Belmont Village Specific Plan (BVSP) Projects

**Ordinance 2016-1106** Amending Parking and Other Regulations for Residential Development in the Belmont Zoning Code (Ordinance No 360), and Amending the Belmont City Code Regarding Off-Street Parking

**Resolution 2016-068** authorizing an amendment to a service agreement with Dyett & Bhatia, Urban and Regional Planners for \$46,180, and a not to exceed budget contingency of \$25,000 to provide General Plan Consulting Services for the 2035 General Plan (GP) Update Project

**Resolution 2016-069** authorizing Amendment No.1 and 2 to a service agreement with Dyett & Bhatia, Urban and Regional Planners for \$3,195 for the Belmont Village Specific Plan (BVSP) Project

**Resolution 2016-070** accepting work and authorizing the issuance of a Notice of Completion to Precision Engineering, Inc. for the 2015 Sewer Rehabilitation Project, City Contract Number 2015-534, for a final contract cost of \$1,574,334

**ACTION:** On a motion by Councilmember Lieberman, seconded by Councilmember Hurt, the Consent agenda was unanimously approved (4-0, Kim absent).

## **PUBLIC HEARINGS**

### **Adopt Budget and Related Items for Fiscal Year 2017**

Finance Director Fil described the various actions to be taken that will implement and approve the budget. He commented regarding the proposed reduction of fees related to the implementation of the single family residential design process, for projects requiring multiple entitlements, and tree removal fees. He summarized the work of the Audit Committee, and noted its unanimous recommendation for approval of the budget as proposed.

Councilmember Lieberman pointed out that the City is not proposing to increase any fees at this time. In response to his inquiry regarding the side fund as raised by the speaker earlier, Finance Director Fil clarified that many of those monies are restricted, the ending fund balance is maintained for uncertainties, and any available cash can be used to pay down the side fund.

In response to Councilmember Hurt's inquiry regarding what it would take to move Belmont into a thriving state, Finance Director Fil clarified that the major issue is infrastructure. He pointed out that Belmont is doing many programs well, which is not true of previous years. He clarified that the legacy payments to the former Belmont-San Carlos Fire Department will eventually be eliminated. He also spoke regarding cost allocations for deferred maintenance.

In response to Councilmember Stone's inquiry regarding fees, Finance Director Fil pointed out that a study was performed several months prior, and adjustments to some fees were made at that time. In response to his inquiry regarding the turfing of the Sports Complex, Parks and Recreation Director Gervais clarified that new developments in Belmont are contributing to the park-in-lieu fees, which is a potential source of revenue for this project. He noted that the scope of the project could be modified to enable the ability to fund the project sooner.

Discussion ensued regarding the off-leash dog issue at the Barrett Community Center, and an allocation of monies to address raccoon issue at the California Cottages through installation of grates in the storm drain system.

**Perry Kennan**, Belmont resident, recommend paying down the side fund. He spoke regarding the pension fund and he requested additional information.

**ACTION:** On a motion by Councilmember Lieberman, the Public Hearing was closed.

Councilmember Hurt expressed her goal of moving Belmont into a status of thriving. She expressed a desire to diversify revenues, and to use City resources and facilities better. She expressed continuing concerns regarding infrastructure and supports increasing the contingency fund as recommended.

Councilmember Lieberman spoke regarding guidance of the finance department and city treasurer in developing the budget and managing finances. He expressed support for the proposed solution regarding the raccoon issue, as well as moving forward with progress on turfing at the Sports Complex.

Councilmember Stone expressed concerns regarding infrastructure needs. He described similar and greater needs in other cities. He commented regarding how much work is accomplished by a small staff.

**ACTION:** On a motion by Councilmember Stone, seconded by Councilmember Lieberman, the following Budget resolutions were unanimously approved (4-0, Kim absent). Said motion to include the increase in contingencies as proposed, and to allocate funds to address the raccoon issue at the California Cottages.

**FY 2017 Budget Resolution 2016-071**

**Appropriations Limit Resolution 2016-072**

**Library CFD Resolution 2016-073**

**Master Revenue Schedule, Design Review and Tree Removal Fee Resolution 2016-074**

**Protest Hearing for Annual Report for Collection of Sewer Treatment Facility Charges**

Public Works Director Oskoui explained that this action authorized the placement of the Sewer

Treatment Facility charge on the property tax roll, and required a protest by a majority of property owners to prevent the action. He clarified that this charge was previously approved.

City Clerk Cook noted that no written protests had been received.

**ACTION:** On a motion by Councilmember Lieberman, seconded by Councilmember Hurt, the Public Hearing was unanimously closed (Kim absent).

**ACTION:** On a motion by Councilmember Lieberman, seconded by Councilmember Hurt, **Resolution 2016-075** approving the annual report for collection on the tax roll of the sewer treatment facility fees charged to parcels to fund the City of Belmont's share of the Silicon Valley Clean Water Sewer (SVCW) treatment plant expansion for FY 2016-2017 was unanimously approved (4-0, Kim absent).

**Protest Hearing for Annual Report for Collection of Storm Drainage Fees**

City Clerk Cook noted that no written protests had been received on this item, either.

**ACTION:** On a motion by Councilmember Lieberman, seconded by Councilmember Hurt, the Public Hearing was unanimously closed (Kim absent).

**ACTION:** On a motion by Councilmember Lieberman, seconded by Councilmember Hurt, **Resolution 2016-076** approving the annual report for collection on the tax roll of storm drainage fees charged to parcels to fund the City of Belmont's National Pollutant Discharge Elimination System (NPDES) Storm Water Compliance Program for FY 2015-2016 was unanimously approved (4-0, Kim absent).

**COMMISSION, COMMITTEE, AND COUNCIL INTERGOVERNMENTAL ASSIGNMENT UPDATES, AND STAFF ITEMS**

**Verbal report from Councilmembers on Intergovernmental (IGR) and Subcommittee Assignments**

Councilmember Stone stated that at the recent Sam Trans Board of Directors meeting, the board voted to eliminate the flex route in San Carlos, and adopted its budget. He noted that closing the jobs-housing gap was discussed at a recent SAMCEDA meeting. He noted that the Peninsula Clean Energy Committee has determined that solar net metering customers will not participate in phase one of the project as it is not cost effective to do so. He stated that the Library Board adopted its annual budget.

Councilmember Hurt stated that Commute.org adopted its Work Plan for the year.

Mayor Reed stated he attended a Caltrain/High Speed Rail Local Policy Makers meeting as well as a Silicon Valley Clean Water meeting. He noted that outside exercise equipment was discussed by the Senior Advisory Committee. He pointed out that the San Mateo County Transportation Advisory Committee is extending deadline for application for public members.

**Verbal report from City Manager**

City Manager Scoles noted that the Ralston Avenue Pedestrian project between South Road and the University campus was out to bid, and that construction is under way at Davey Glen Park.

**CONTINUATION OF PUBLIC COMMENTS**

**Ray Moreno**, Belmont resident, commented regarding sewer fees as well as the time limit for public comments at meetings. He also commented regarding potential parcel tax for street maintenance.

**ADJOURNMENT at this time, being 8:55 P.M.**

Terri Cook  
City Clerk

Meeting televised and videotaped.